



6.0 Appendix B: Roles and Actions

6 Appendix B. Roles and Action

Actions and roles are developed for each subsystem. The approach to the development of actions and roles depends on each subsystem. All roles represent one or more actions. Some actions are stand-alone and are not connected to a role. You are given this list to provide some additional information about the privileges that can be assigned by a Coordinator. While the list may not always be completely updated, it does provide you with a better understanding of the range of options available.

Table 6-1 Roles and Actions for External Users

System	Role Code	Role Description	Action Code	Action Description
APPS			COR	Coordinator
APPS			UPD	Update
APPS	AUP	APPS Update	UPD	Update
FASPHA			COR	Coordinator
FASPHA	AM	REAC Assessment Manager	DMS	Create Draft Manual Submission
FASPHA			DMS	Create Draft Manual Submission
FASPHA	FID	REAC Finance Director	DMS	Create Draft Manual Submission
FASPHA	RFA	REAC Financial Analyst	DMS	Create Draft Manual Submission
FASPHA			DRA	Create/Save Draft Submission Data
FASPHA	FIA	PHA Analyst	DRA	Create/Save Draft Submission Data
FASPHA	PID	PHA Director	DRA	Create/Save Draft Submission Data
FASPHA	RFA	REAC Financial Analyst	DRA	Create/Save Draft Submission Data
FASPHA	SMT	PHA Submitter	DRA	Create/Save Draft Submission Data
FASPHA	AM	REAC Assessment Manager	CRM	Create/Save/Submit Manual Submission
FASPHA			CRM	Create/Save/Submit Manual Submission
FASPHA	FID	REAC Finance Director	CRM	Create/Save/Submit Manual Submission
FASPHA	AM	REAC Assessment Manager	APE	Extension Request Approval
FASPHA			APE	Extension Request Approval
FASPHA	FID	REAC Finance Director	APE	Extension Request Approval
FASPHA	RFA	REAC Financial Analyst	APE	Extension Request Approval
FASPHA	AM	REAC Assessment Manager	RJE	Extension Request Denial
FASPHA	FID	REAC Finance Director	RJE	Extension Request Denial
FASPHA	RFA	REAC Financial Analyst	RJE	Extension Request Denial
FASPHA			RJE	Extension Request Denial
FASPHA	CPV	CPA Verification	AA1	FASS Auditor Viewing Rights
FASPHA	AM	REAC Assessment Manager	APM	Manual Submission Approval
FASPHA			APM	Manual Submission Approval
FASPHA	FID	REAC Finance Director	APM	Manual Submission Approval
FASPHA	RFA	REAC Financial Analyst	APM	Manual Submission Approval
FASPHA	AM	REAC Assessment Manager	RJM	Manual Submission Denial
FASPHA	FID	REAC Finance Director	RJM	Manual Submission Denial
FASPHA	RFA	REAC Financial Analyst	RJM	Manual Submission Denial
FASPHA			RJM	Manual Submission Denial
FASPHA	AM	REAC Assessment Manager	RDO	Read-Only Access

Appendix B. Roles and Actions

System	Role Code	Role Description	Action Code	Action Description
FASPHA	CPV	CPA Verification	RDO	Read-Only Access
FASPHA	FIA	PHA Analyst	RDO	Read-Only Access
FASPHA	FID	REAC Finance Director	RDO	Read-Only Access
FASPHA	GUS	REAC Guest User	RDO	Read-Only Access
FASPHA	PID	PHA Director	RDO	Read-Only Access
FASPHA			RDO	Read-Only Access
FASPHA	RFA	REAC Financial Analyst	RDO	Read-Only Access
FASPHA	SAT	REAC Statistical Analysis Team	RDO	Read-Only Access
FASPHA	SMT	PHA Submitter	RDO	Read-Only Access
FASPHA	SYS	System	RDO	Read-Only Access
FASPHA	AM	REAC Assessment Manager	SMS	Submit Draft Manual Submission
FASPHA	FID	REAC Finance Director	SMS	Submit Draft Manual Submission
FASPHA	RFA	REAC Financial Analyst	SMS	Submit Draft Manual Submission
FASPHA			SMS	Submit Draft Manual Submission
FASPHA			FIN	Submit Finalized Submission Data
FASPHA	PID	PHA Director	FIN	Submit Finalized Submission Data
FASPHA	SMT	PHA Submitter	FIN	Submit Finalized Submission Data
FASPHA			AV1	View PHA Reports
FASPHA	FIA	PHA Analyst	AV1	View PHA Reports
FASPHA	PID	PHA Director	AV1	View PHA Reports
FASPHA	SMT	PHA Submitter	AV1	View PHA Reports
FASPHA	AA1	FASS Auditor Viewing Rights		
FASSUB			AUC	Auditor Certification
FASSUB	CPC	CPA Certifier	AUC	Auditor Certification
FASSUB			COR	Coordinator
FASSUB			EXT	Extension Request Submission
FASSUB	SUB	AFS Submitter	EXT	Extension Request Submission
FASSUB			RES	Resubmission Request Submission
FASSUB	SUB	AFS Submitter	RES	Resubmission Request Submission
FASSUB			STB	Review Request Status
FASSUB	SUB	AFS Submitter	STB	Review Request Status
FASSUB	SUB	AFS Submitter	SUB	Submit an AFS
FASSUB			SUB	Submit an AFS
FASSUB	CPC	CPA Certifier	VPS	View Previous Year AFS Data Submission
FASSUB	SUB	AFS Submitter	VPS	View Previous Year AFS Data Submission
FASSUB			VPS	View Previous Year AFS Data Submission
FASSUB	SUB	AFS Submitter	WAV	Waiver Request Submission
FASSUB			WAV	Waiver Request Submission
LOCCS			COR	Coordinator
LOCCS			QRY	Query
LOCCS			REQ	Requisition
LOCCS			YES	Year End Settlement
LOCCS	ADM	Administration	QRY	Query
LOCCS	QRY	Query	QRY	Query
LOCCS	ADM	Administration	REQ	Requisition
LOCCS	REQ	Requisition	REQ	Requisition

Appendix B. Roles and Actions

System	Role Code	Role Description	Action Code	Action Description
LOCCS	ADM	Administration	YES	Year End Settlement
LOCCS	YES	Year End Settlement	YES	Year End Settlement
M2M			COR	Coordinator
M2M			M2M	System User
M2M	M2M	Generic M2M Role	M2M	System User
MASS			AAP	Access all PHA screens
MASS			APA	Approve Adjustments
MASS			COR	Coordinator
MASS			DRA	Create draft
MASS			RDR	Distinguishes REAC Director
MASS			RJA	Reject Adjustments
MASS			VAL	Validate Draft
MASS			MVL	Validate manual draft
MASS	PHD	PHA Director	AAP	Access all PHA screens
MASS	PHU	PHA User	AAP	Access all PHA screens
MASS	RMD	REAC Management Assessment Director	APA	Approve Adjustments
MASS	PHD	PHA Director	DRA	Create draft
MASS	PHU	PHA User	DRA	Create draft
MASS	RMD	REAC Management Assessment Director	RDR	Distinguishes REAC Director
MASS	RMD	REAC Management Assessment Director	RJA	Reject Adjustments
MASS	PHD	PHA Director	VAL	Validate Draft
MASS	PHU	PHA User	VAL	Validate Draft
MASS	RAM	REAC Management Assessment Manager	MVL	Validate manual draft
MASS	RMA	REAC Management Assessment Analyst	MVL	Validate manual draft
MASS	RMD	REAC Management Assessment Director	MVL	Validate manual draft
MDDR			AEF	Access election to assign forms
MDDR			LPC	Lender point of contact
MDDR			MKS	Make a submission
MDDR			VWS	View a submission
MDDR			VWP	View public reports
MDDR	HQO	MDDR Headquarters Oversight	MKS	Make a submission
MDDR	LDR	MDDR Lender Submitter	MKS	Make a submission
MDDR	HQO	MDDR Headquarters Oversight	VWS	View a submission
MDDR	LDR	MDDR Lender Submitter	VWS	View a submission
MDDR	HQO	MDDR Headquarters Oversight	VWP	View public reports
MDDR	LDR	MDDR Lender Submitter	VWP	View public reports
NASS			COR	Coordinator
NASS			CRE	Create Extension
NASS			L1R	Late Request
NASS			AV1	View PHA reports
NASS			VV3	View Released Indicators
NASS			VV2	View Released Scores
NASS	CSC	Customer Service Center	CRE	Create Extension
NASS	PHC	PHA Coordinator	CRE	Create Extension
NASS	PHD	PHA Director	CRE	Create Extension
NASS	SMT	PHA Submitter	CRE	Create Extension

Appendix B. Roles and Actions

System	Role Code	Role Description	Action Code	Action Description
NASS	PHC	PHA Coordinator	L1R	Late Request
NASS	PHD	PHA Director	L1R	Late Request
NASS	SMT	PHA Submitter	L1R	Late Request
NASS	PHC	PHA Coordinator	AV1	View PHA reports
NASS	PHD	PHA Director	AV1	View PHA reports
NASS	SMT	PHA Submitter	AV1	View PHA reports
NASS	AM	REAC Assessment Manager	VV3	View Released Indicators
NASS	CSC	Customer Service Center	VV3	View Released Indicators
NASS	FID	REAC Finance Director	VV3	View Released Indicators
NASS	PHC	PHA Coordinator	VV3	View Released Indicators
NASS	PHD	PHA Director	VV3	View Released Indicators
NASS	PM1	REAC Project Manager	VV3	View Released Indicators
NASS	REC	REAC Management and Analysis	VV3	View Released Indicators
NASS	RFA	REAC Financial Analyst	VV3	View Released Indicators
NASS	SMT	PHA Submitter	VV3	View Released Indicators
NASS	AM	REAC Assessment Manager	VV2	View Released Scores
NASS	CSC	Customer Service Center	VV2	View Released Scores
NASS	FID	REAC Finance Director	VV2	View Released Scores
NASS	GUS	REAC Guest User	VV2	View Released Scores
NASS	PHC	PHA Coordinator	VV2	View Released Scores
NASS	PHD	PHA Director	VV2	View Released Scores
NASS	PM1	REAC Project Manager	VV2	View Released Scores
NASS	REC	REAC Management and Analysis	VV2	View Released Scores
NASS	RFA	REAC Financial Analyst	VV2	View Released Scores
NASS	SMT	PHA Submitter	VV2	View Released Scores
PASS			COR	Coordinator
PASS			EMU	Email Update
PASS			IVM	Inspection View - Mortgagee
PASS			RVW	Review Inspection
PASS			RPT	Review Reports
PASS			SCH	Scheduling
PASS	PEM	Pass Email Update	EMU	Email Update
PASS	RIM	REO Inspection - Mortgagee	IVM	Inspection View - Mortgagee
PASS	PAM	PASS GTM	RVW	Review Inspection
PASS	SCH	PASS - Scheduler	RVW	Review Inspection
PASS	PIV	Physical Inspection Viewer	RPT	Review Reports
PASS	SCH	PASS - Scheduler	SCH	Scheduling
PASS-CLA	CGR		N01	Add Notification News
PASS-CLA	CDM	PASS-CLA Administrator	N01	Add Notification News
PASS-CLA			EV1	Verify Property Assessment Evaluation
PASS-CLA	CGR		NA1	Activate Contractor
PASS-CLA	CGR		VU3	Activate Evaluator
PASS-CLA	CCT	Contractor	VU3	Activate Evaluator
PASS-CLA	CGR		CA1	Add Contract

Appendix B. Roles and Actions

System	Role Code	Role Description	Action Code	Action Description
PASS-CLA	CGR		NA2	Add Contractor
PASS-CLA	CGR		NA4	Add Contractor Address
PASS-CLA	CCT	Contractor	NA4	Add Contractor Address
PASS-CLA	CGR		NA5	Add contractor contact
PASS-CLA	CCT	Contractor	NA5	Add contractor contact
PASS-CLA	CGR		NA3	Add contractor contact address
PASS-CLA	CCT	Contractor	NA3	Add contractor contact address
PASS-CLA	CGR		NA6	Add contractor financial
PASS-CLA	CGR		VA1	Add evaluator
PASS-CLA	CCT	Contractor	VA1	Add evaluator
PASS-CLA	CGR		VA2	Add evaluator certification
PASS-CLA	CCT	Contractor	VA2	Add evaluator certification
PASS-CLA	CGR		N03	Delete notification news
PASS-CLA	CDM	PASS-CLA Administrator	N03	Delete notification news
PASS-CLA	CGR		EA1	Evaluation add property assessment
PASS-CLA	CQC		EA1	Evaluation add property assessment
PASS-CLA	CGR		EA2	Evaluation add property evaluation
PASS-CLA	CGR		EA2	Evaluation add property evaluation
PASS-CLA	CGM		EA2	Evaluation add property evaluation
PASS-CLA	CGR		EPR	Evaluation payment review
PASS-CLA	CGM		EPR	Evaluation payment review
PASS-CLA	CFO	Financial Officer	EPR	Evaluation payment review
PASS-CLA	CGR		ED1	Evaluation remove property evaluation
PASS-CLA	CGM		ED1	Evaluation remove property evaluation
PASS-CLA	CQC		ED1	Evaluation remove property evaluation
PASS-CLA	CGR		ERU	Evaluation review schedule update
PASS-CLA	CGR		ERV	Evaluation review schedule view
PASS-CLA	CGM		ERV	Evaluation review schedule view
PASS-CLA	CCT	Contractor	ERV	Evaluation review schedule view
PASS-CLA	CCR	Checklist Reviewer	ERV	Evaluation review schedule view
PASS-CLA	CQC		ERV	Evaluation review schedule view
PASS-CLA	CDM	PASS-CLA Administrator	ERV	Evaluation review schedule view
PASS-CLA	CGR		EU2	Evaluation schedule update
PASS-CLA	CGM		EU2	Evaluation schedule update
PASS-CLA	CCT	Contractor	EU2	Evaluation schedule update
PASS-CLA	CQC		EU2	Evaluation schedule update
PASS-CLA	CCT	Contractor	ERC	Evaluation schedule update contractor
PASS-CLA	CGR		SR1	Evaluation schedule view
PASS-CLA	CGM		SR1	Evaluation schedule view
PASS-CLA	CCT	Contractor	SR1	Evaluation schedule view
PASS-CLA	CCR	Checklist Reviewer	SR1	Evaluation schedule view
PASS-CLA	CQC		SR1	Evaluation schedule view
PASS-CLA	CDM		SR1	Evaluation schedule view
PASS-CLA	CGR		EU1	Evaluation update all
PASS-CLA	CGR		SU1	Evaluation update schedule
PASS-CLA	CGM		SU1	Evaluation update schedule

Appendix B. Roles and Actions

System	Role Code	Role Description	Action Code	Action Description
PASS-CLA	CCT	Contractor	SU1	Evaluation update schedule
PASS-CLA	CGR		ER3	Evaluation view all
PASS-CLA	CGM		ER3	Evaluation view all
PASS-CLA	CCR	Checklist Reviewer	ER3	Evaluation view all
PASS-CLA	CQC		ER3	Evaluation view all
PASS-CLA	CDM	PASS/CLA Administrator	ER3	Evaluation view all
PASS-CLA	CGR		ER1	Evaluation view property assessment
PASS-CLA	CGM		ER1	Evaluation view property assessment
PASS-CLA	CDM	PASS/CLA Administrator	ER1	Evaluation view property assessment
PASS-CLA	CQC		ER1	Evaluation view property assessment
PASS-CLA	CGR		VU2	Evaluator Certification Update
PASS-CLA	CCT	Contractor	VU2	Evaluator Certification Update
PASS-CLA	CGR		VU1	Evaluator update
PASS-CLA	CCT	Contractor	VU1	Evaluator update
PASS-CLA	CGR		VR1	Evaluator view all
PASS-CLA	CGM		VR1	Evaluator view all
PASS-CLA	CCT	Contractor	VR1	Evaluator view all
PASS-CLA	CCR	Checklist Reviewer	VR1	Evaluator view all
PASS-CLA	CQC		VR1	Evaluator view all
PASS-CLA	CDM	PASS/CLA Administrator	VR1	Evaluator view all
PASS-CLA	CGR		VR2	Evaluator view certification
PASS-CLA	CGM		VR2	Evaluator view all
PASS-CLA	CCT	Contractor	VR2	Evaluator view all
PASS-CLA	CCR	Checklist Reviewer	VR2	Evaluator view all
PASS-CLA	CQC		VR2	Evaluator view all
PASS-CLA	CDM	PASS/CLA Administrator	VR2	Evaluator view all
PASS-CLA	CGR		IA1	Invoice generate
PASS-CLA	CCT	Contractor	IA1	Invoice generate
PASS-CLA	CGR		IA2	Invoice review level 1
PASS-CLA	ICFO	Financial Officer	IA3	Invoice review level 2
PASS-CLA	CGR		IU1	Invoice update
PASS-CLA	CCT	Contractor	IU1	Invoice update
PASS-CLA	CFO	Financial Officer	IU1	Invoice update
PASS-CLA	CGR		IU3	Invoice update line item detail
PASS-CLA	CGR		IU2	Invoice update line Item
PASS-CLA	CCT	Contractor	IR2	Invoice view
PASS-CLA	CGR		IR1	Invoice view all
PASS-CLA	CDM	PASS/CLA Administrator	IR1	Invoice view all
PASS-CLA	CFO	Financial Officer	IR1	Invoice view all
PASS-CLA	CGR		J03	Package contractor
PASS-CLA	CGM		J03	Package contractor
PASS-CLA	CDM	PASS/CLA Administrator	J03	Package contractor
PASS-CLA	CFO	Financial Officer	J03	Package contractor
PASS-CLA	CCT	Contractor	J03	Package contractor
PASS-CLA	CGR		J13	Package help
PASS-CLA	CGM		J13	Package help

Appendix B. Roles and Actions

System	Role Code	Role Description	Action Code	Action Description
PASS-CLA	CCT		J13	Package help
PASS-CLA	CCR	Checklist Reviewer	J13	Package help
PASS-CLA	CQC		J13	Package help
PASS-CLA	CDM	PASS/CLA Administrator	J13	Package help
PASS-CLA	CHA	Housing Authority	J13	Package help
PASS-CLA	CFO	Financial Officer	J13	Package help
PASS-CLA	COH	Office of Lead	J13	Package help
PASS-CLA	CGR		J11	Package home
PASS-CLA	CGM		J11	Package home
PASS-CLA	CCT		J11	Package home
PASS-CLA	CCR	Checklist Reviewer	J11	Package home
PASS-CLA	CDM	PASS/CLA Administrator	J11	Package home
PASS-CLA	CHA	Housing Authority	J11	Package home
PASS-CLA	CFO	Financial Officer	J11	Package home
PASS-CLA	COH	Office of Lead	J11	Package manage contract
PASS-CLA	CGR		J02	Package manage contract
PASS-CLA	CGM		J02	Package manage contract